

CHECKLIST



Flood Risk Assessment

Floods cause tens of billions of dollars in damage nearly every year in the United States. Being prepared for flooding can save your business. Complete the checklist below to see if your company is prepared to prevent losses and deal with any flood events that may occur.

DETERMINE YOUR FLOOD RISKS	YES	NO	COMMENTS
Do you understand FEMA flood maps, or do you need to consult your insurance agent to determine your flood risk?	<input type="checkbox"/>	<input type="checkbox"/>	
Coastal ocean, inland waterway, dam/levee, and surface runoff risks differ. Do you know your potential sources and causes of flooding?	<input type="checkbox"/>	<input type="checkbox"/>	

CREATE A FLOOD PLAN	YES	NO	COMMENTS
Do you already have a written flood-response plan?	<input type="checkbox"/>	<input type="checkbox"/>	
If so, does it contain important phone numbers for staff, insurance claims, and your insurance agent?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it contain a flood-emergency communication plan to alert staff, vendors, and customers?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it detail how to shut off your building's utilities?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it include assessing placement of electrical sockets and wiring above flood levels?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it detail where valuable items and stock should be stored so they are above flood levels or can be moved rapidly and safely?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it discuss the location and operation of a generator?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it contain a list of emergency supplies and a schedule to ensure they are fresh and safe?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it establish a drain maintenance schedule to make sure they are clear and working?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it note contracts you have with flood cleanup and recovery vendors so you are not scrambling after an event?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it detail remote or cloud data backup, to include emergency procedures and communication information?	<input type="checkbox"/>	<input type="checkbox"/>	
Does it contain written plans for remote work if your building isn't accessible?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you review and update your plan annually?	<input type="checkbox"/>	<input type="checkbox"/>	
Do you have appropriate flood insurance for your buildings and contents?	<input type="checkbox"/>	<input type="checkbox"/>	